



**MINUTES OF A MEETING OF THE
APPOINTMENTS AND STAFFING
COMMITTEE
HELD ON 1st NOVEMBER 2016**

PRESENT: Councillors D Cook (Chair), R Pritchard (Vice-Chair), S Peuple, T Peuple and M Thurgood

The following officers were present: Anica Goodwin (Director - Transformation and Corporate Performance) and Christie Tims (Head of Organisational Development)

9 APOLOGIES FOR ABSENCE

None

10 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 9 August 2016 were approved and signed as a correct record.

(Moved by Councillor R Pritchard and seconded by Councillor S Peuple)

11 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

12 VARIATION TO EMPLOYMENT TERMS AND CONDITIONS

The Director of Transformation and Corporate Performance provided Members with information regarding a proposed variation and update to terms and conditions.

RESOLVED:

- 1 That the Members approved a new monthly salary pay date (i.e. 18th of each month); and
- 2 variation to the location/place of employment for

employees (where applicable)

*(Moved by Councillor D Cook and seconded by
Councillor R Pritchard)*

13 WORK BREAK POLICY

The Head of Organisational Development updated Members regarding the development of a Work Break Policy to provide a clear framework to allow employees to suspend their contract for a range of reasons to allow extended travel, care, personal development or study to take place as an additional flexible working benefit and retention tool.

RESOLVED:

That Members request the referral of the report back to the Appointments and Staffing Committee with the following:

- impact assessment of reducing the time allowed for the work break to a period of 12 months
- clarification of the eligibility criteria
- information regarding similar policies in other Local Authorities

*(Moved by Councillor R Pritchard and seconded by
Councillor D Cook)*

Chair